

From: [Neff, Jennifer](#)
To: [Andrews, Adam](#); [Sabel, Jaime](#)
Cc: [Hadad, Christopher](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#)
Subject: Biology 1870
Date: Monday, September 8, 2025 2:02:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Thursday, August 28th, the Natural and Mathematical Sciences Subcommittee of the ASC Curriculum Committee reviewed a new course request for Biology 1870.

The Subcommittee approved the request with the following feedback:

- **Contingency:** As of August 29th, 2025, all syllabi must have either a link to the statements below **or** these statements written out in their entirety within the syllabus (the statement(s) in **bold** below are missing or outdated in the current syllabus). Syllabi should link to the Office of Undergraduate Education's [Syllabus Policies & Statements webpage](#) and/or copy-and-paste the statements from the Office of Undergraduate Education's website.

- Academic Misconduct
- Student Life - Disability Services
- **Religious Accommodations (please replace the link to the Office of Institutional Equity email address with that of the Civil Rights Compliance Office)**
- **Intellectual Diversity**

Instructors are welcome to include any other standard and/or recommended syllabus statements found on the Office of Undergraduate Education's webpage which they deem relevant for their course. Please also refer to this page to ensure that the Diversity and Title IX statements on p. 7 of the syllabus (now combined into the statement on “Creating an Environment Free from Harassment, Discrimination, and Sexual Misconduct”) and all other statements are current and accurate.

- **Contingency:** The Subcommittee ask that the CLSE seek concurrence from Molecular Genetics and Evolution, Ecology, and Organismal Biology.
- *Recommendation:* The Subcommittee recommends clarifying which assignments qualify to fall underneath the late assignment policy on syllabus page 3.
- *Recommendation:* The Subcommittee recommends ensuring that all links provided in the course calendar (syllabus pages 8-10) are functional prior to the syllabus being distributed to students.
- *Recommendation:* The Subcommittee notes that the syllabus currently states that there are no required course materials; however, the course schedule lists several readings (presumably available via CarmenCanvas). While some readings have page numbers indicated, others do not. The Subcommittee recommends specifying page lengths for all assigned readings so that students can be aware of the expected workload.

As a reminder, **contingencies** (in bold below) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics below) should be implemented when the course is next taught.

I will return Biology 1870 to the CLSE queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback, please do not hesitate to reach out to Christopher Hadad (faculty Chair of the NMS Subcommittee) or me.

Best,
Jennifer



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Pronouns: she/her/hers